

Management Council

McKinley Williams

Notes

March 30, 2006

Management Council  
Thursday, March 30, 2006  
2:00 p.m., M-116

Present: Carol Barrick, Linda Cherry, Tim Clow, Nick Dimitri, James Duvall, James Eyestone, Frank Hernandez, Priscilla Leadon, Carol Maga, Mariles Magalong, Jennifer Ounjian-Auque, Darlene Poe, John Wade, Janis Walsh, McKinley Williams  
Absent: Iris Bradford, Alex Edwards, Donna Floyd, Aleks Illich, Lynda Lawrence, Susan Lee, Tom Sharp

Mack opened the meeting asking the managers for good news. Jennifer reported she had nine student board members, the most we have had in two years. Carol announced they are awaiting word from the legislature approving AB540 that would allow students to enter into college with a certificate of completion from a high school. Frank announced we had 92 students visiting our campus from Richmond High School. Some of those 92 students completed CCC applications and some are waiting for the passage of AB540. Frank thanked Myra Padilla for doing an excellent job in coordinating the visit. Frank also said we have the smallest Financial Aid Department in the district and yet we give out the largest amount of dollars on a monthly basis to our students.

Topic	Outcome
1. Collective Bargaining	Mack said at last night's governing meeting, we had mutually agreed on the initial points of discussion due to the Interest Based Bargaining format. This is the first time we trying to collaborate without any preconceived notions. The UF seems willing to attempt this path of negotiations.
2. Reports DGC, DMC, MSD, College Council	DGC - Jennifer said they had three meetings in March. The DGC developed one priority list. The management representation district-wide has not been consistent. Management typically does not have the same representatives that show up to the meetings. Priscilla stepped down and we need to replace her. John Wade volunteered to replace Priscilla. Next meeting is a joint meeting with the Chancellor's Cabinet. It will be next Tuesday, April 4th from 2:00 to 4:00 p.m. DMC - Frank said there was no report. Mack said the role of management of governance is being discussed now and it will need to be defined before accreditation. MSD - Carol Barrick said the managers had their successful cultural awareness activity a couple of weeks ago. She said they are still collecting evaluations from

	<p>the activity. Staff Development is now working on the All College Barbeque on April 28th from 1:00 to 5:00 p.m. at the campus. They received a lot of positive responses from the survey for this particular activity. Rick Ramos, Mercy Pono and Carol are working on coordinating this activity. They would like to see a lot of faculty and classified attendance. If it is in climate weather that day, the event will be moved to the gym. College Council - Jennifer reported the budget committee would meet to determine the budget augmentations of \$3,000.00 and report back at the April 12th meeting. The completion timeline for the remodeling of the VA is November 2006. The Library is currently behind schedule. It may not be completed as originally scheduled. The FFE subcommittee will meet again and report back at a future college council meeting. The Bond Measure and Resolution was distributed. Our FTES goal for next year is up 1%. The State Initiative for California Community Colleges has been postponed until the 2008 election.</p>
3. Religious Holidays	<p>Mack said we need to allow employees time off for religious holidays on the list sent by Sandi McCray. Mariles will send the list out to all of the managers.</p>
4. Equalization Monies	<p>Mack distributed the Recommended Equalization Compromise for 2006-07. We are hoping to receive about 4 million dollars that would be continually budgeted and not a one-time allocation.</p>
5. Spring Break Schedule	<p>Mack distributed the spring break schedule for managers/supervisors. The correction was noted that mail delivery will be on Tuesday and Thursday only for that week.</p>
6. Management SLO's	<p>Tim began a lengthy discussion on management SLO's. He distributed an example rubric and outcome results from an instructional department. Carol Maga suggested managers sharing their SLO's in order to help each other. Frank said Student Services used the eight outcomes derived from the two All College Day dialogues as the basis for their SLO's. It was decided that the eight outcomes were a good start and not everyone is going to be able to address all eight but each managerial department must choose which area they assist students learning. Carol Maga said we need to have a central repository for campus SLO's and Mack concurred that we need to have them in one location. All managers agreed to bring to the next meeting at least one SLO for their unit. We will continue to review and discuss the</p>

	topic at that meeting.
7. Summer 4/10 Schedule	Mack said the 4/10 schedule occur again this year for the usual 10 weeks. Mariles will send out the dates and notice for managers to complete the schedule in their designated areas.
8. Interest Based Bargaining	Mack encouraged managers who have not yet attended one of the training sessions to do so on April 3rd or 10th.
9. Other	<p>Linda Cherry reminded everyone about the Hall of Fame on October 27th this year. Thus far, they have not received any applicants.</p> <p>Jennifer reminded everyone that the ASU is selling breakfast each morning before the food trucks arrive on campus.</p> <p>Priscilla announced a high school visitation with break out sessions on April 5th.</p> <p>Everyone sang <i>Happy Birthday</i> to Jim Duvall.</p> <p>Mack reminded everyone that Lynda Lawrence is retiring at the end of June. Jim Duvall, Tim Clow and Janis Walsh volunteered to be the subcommittee to work on a management party for her.</p> <p>Mack reminded everyone that the retirement dinner is next Friday, April 7, 2006.</p>

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Melody Hanson  
Senior Executive Assistant to the President